

# Adult Campout Lead Checklist

## Three Months Prior to Campout

- The Campout Leader will research the proposed camping area and develop concepts for a campout agenda. Develop proposed costs for the campout other than the normal cost for food.

## Scoutmasters' Meeting Two Months Prior to Campout

- Discuss the proposed campout agenda. Solicit feedback from the Scoutmaster Corps. Adjust the proposed agenda as agreed to by the Scoutmaster Corps. Make initial assignments to other Scoutmasters and Troop Adults for conduct of campout.

## Sunday Before the Sunday Before the Campout

- Review Proposed Activities with the Troop

## Sunday Before Campout

- Provide blank Campout Projection Sheet to SPL (Use Troop 8 Form 7). SPL gives you completed copy of form after meeting. Ensure that you know who volunteered as food buyers. Scouts are responsible for notifying the food buyers if there are changes to who is going on the campout.
- Make copy of Campout Project and Give to Troop Committee to prepare Transportation Plan.

## During Week Before Campout

- Receive Tour Permit Obtained by Troop Committee
- Receive Transportation Plan Developed by Troop Committee
- Prepare Campout Agenda (Use Troop 8 Form 9)

## Departure Day

- Meet with SPL, ASPL, and Patrol Leaders to Discuss Agenda
- Give SPL Transportation Plan Developed by Troop Committee

## During Campout

- Execute the Campout Agenda Through the SPL. The SPL has a campout checklist (Troop 8 Form 8)

## After Campout

- Prepare Reconciliation Report for the Troop Treasurer. (Use Troop 8 Form 10.)
- Discuss Campout at Next Scoutmasters' Meeting